



June 15, 2011

Dear Valued Travel Partner,

We at Sun Country Airlines would like to thank you for your business and confidence you have shown us during this past year. Many of you are aware we have launched our newest product, Sun Country Vacations! Sun Country Vacations includes air, hotel and transfer in Cancun, The Riviera Maya and Mazatlan. Air and hotel are also offered in our other Mexico destinations and in many of Sun Country's domestic destinations. Sun Country Vacations happy to announce your office will receive **10%** commission on package bookings. Please read carefully the following procedures.

TRAVEL AGENCY EARNS 10% COMMISSION ON SUN COUNTRY VACATIONS

- **10%** total commission will be paid on base price of vacation package bookings
- Effective booking date, **July 19, 2011**
- NOT APPLICABLE on land only or Tour operator bookings

BOOKING PROCEDURE

- MUST BE BOOKED in Agent Access, www.suncountry.com/agentaccess and click on Sun Country Vacations
- Air seats are booked first, & enter customers names, first, last, gender and DOB
- In Home Phone Field, YOU MUST ENTER YOUR TRAVEL AGENCY PHONE
- Email area, please enter agency email address (not the customer)
- Other phone field, you can place the customer phone here
- Address Field, is YOUR CUSTOMERS HOME BILLING INFORMATION
- Continue to book vacation package and place Customers Information in the applicable fields
- MUST PRINT COPY OF YOUR CONFIRMATION

TRACKING FORM AND SUBMITTING FOR COMMISSION

- See attached tracking form and complete in its entirety otherwise commission will not be paid. Make extra copies of this tracking form for future use each month
- **All bookings for your Agency MUST BE SUMMITED ON INDIVIDUAL TRACKING FORMS**
- **YOU MUST ATTACH A COPY OF EACH PACKAGE BOOKING YOUR AGENCY BOOKS. THIS IS THE ONLY RECORD OF YOUR BOOKING IN ORDER TO EARN COMMISSION. (KEEP A SECOND COPY FOR YOUR FILE.)**
- **All bookings that have COMPLETED TRAVEL BY the 15th OF EACH MONTH should then be sent to Sun Country Airlines and MUST ARRIVE BY THE 20TH OF EACH MONTH in order to process commission on the next months check. (Any form received after the 20th will not be processed until the month after that.)**
- Bookings may be sent in when completed and we will track for future travel.
- Email form to: tj.salo@suncountry.com or Fax 651-681-4851

We at Sun Country Airlines thank you for your continued support and partnership in business and we look forward to working with you in 2011.

Sincerely,

TJ Salo
Sr. Manager, Agency Sales